



# Memo

**Date:** January 9, 2023  
**To:** Pastors, deacons, DRE's and secretaries  
**From:** Maureen Smith, director, Office of Communications  
**Re:** Fall 2023 confirmations

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The scheduling of confirmations taking place between **August 2023 and December 2023** has begun. Please use this link <https://intranet.archatl.com/parish-confirmation-reservations/> to access, complete and submit your request form.

Please note that the request forms are handled on a first-come-first-served basis on Archbishop Hartmayer, Bishop Konzen or Bishop Shlesinger's calendar.

Parishes will be notified via email with a letter confirming the date, time and respective bishop no later than Monday, February 6. The online request form will not be available after this date. If you have any questions about scheduling a confirmation, please contact me at 404-920-7303 or [mwsmith@archatl.com](mailto:mwsmith@archatl.com).

## POINTS TO CONSIDER:

- Fridays, Saturdays and Sundays are the most requested days for confirmation. Parishes located within the perimeter, please choose a weeknight **no later than 6 p.m.** for your confirmation if possible.
- The bishops are not available on the following dates in 2023:

August 21-23  
September 11-15  
November 13-16

- If the number of confirmation candidates is fewer than **ten (10)**, consider joining with a neighboring parish or celebrate the sacrament of confirmation every two years. If the number of candidates is more than 80, please request two liturgies.

- The fall 2024 confirmation schedule will open on Monday, January 8, 2024.
- The spring 2024 confirmation schedule will open on Monday, June 5, 2023.